



TOWNSHIP OF FAIRFIELD
230 FAIRFIELD ROAD, FAIRFIELD, NJ 07004
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MUNICIPAL CLERK / VITAL STATISTICS

Home Based Business Registration Form
Ordinance #2000-07

1. Location of Business ~

Address: _____ Block: _____ Lot: _____

2. Name of Business: _____ Phone #: _____

3. Email address: _____

4. Tenant Owner Name/If Incorporated: _____

5. Owner of Property: _____ Phone #: _____

- Address of Property Owner: _____

- City, State, Zip Code: _____

6. Zoning District: _____

7. Type of Business (in detail): _____

8. Do you comply with all provisions of Township of Fairfield Ordinance #2000-07?

9. Signature of Business Owner: _____

10. Type or print name: _____ Date: _____

Approval Required by Zoning Official ~

Signature: _____ Date: _____

- j. Home Based Businesses. Home based businesses, except for those uses which fall under Subsection 45-22.3c, shall be permitted provided that the following terms and conditions are satisfied:
1. The use is limited solely to office use;
 2. The use is operated by or employs in the residence only a resident or residents who are permanent full-time residents of the dwelling unit, and no other persons;
 3. No nonresident employees, customers, or business invitees or guests shall visit the dwelling unit for business purposes;
 4. The use shall be located in only one room of the dwelling unit, which shall not be served by an entrance separate from the household;
 5. Interior storage of materials shall only consist of office supplies;
 6. There shall be no change to the exterior of buildings or structures because of the use, and no outside appearance of a business use, including, but not limited to, parking, storage, signs or lights;
 7. The use operates no equipment or process that creates noise, vibration, glare, fumes, odors, or electrical or electronic interference, including interference with telephone, radio or television reception, detectable by neighboring residents;
 8. The use does not require any increased or enhanced electrical or water supply;
 9. The quantity and type of solid waste disposal is the same as other residential uses in the zone district;
 10. The capacity and quality of effluent is typical of normal residential use, and creates no potential or actual detriment to the sanitary sewer system or its components;
 11. Delivery trucks shall be limited to U.S. Postal Service, United Parcel Service, Federal Express and other delivery services providing regular service to residential uses in the zone district;
 12. All vehicular traffic to and from the home office use shall be limited in volume, type and frequency to what is normally associated with other residential uses in the zone district;
 13. The resident shall register the use and their compliance with this subsection with the Township Clerk's office annually and shall be presumed to remain in operation until the Clerk is notified otherwise.